



CPD/IT/2021/10-077

THE BANK OF PUNJAB

PREQUALIFICATION NOTICE FOR COURIER COMPANIES

The Bank of Punjab intends to hire courier services, for which applications (Category-A & Category-B) are invited from the interested companies to furnish the required information/documents, forming the basis of evaluation criteria and assessing thereby the Pre-qualification standards for making final selection.

- Profile of the company with list of Directors and Logistic Strength etc.
- List of clients including Banks & Other organizations with satisfactory letters from clients.
- List of cities/destinations covered.
- Proof of Sales Tax Registration, NTN Certificate (Valid).
- The firms already prequalified with the Bank will be required to apply afresh.
- Companies should mention clearly in which category they are applying. Companies applying for Category A will not apply for Category-B & vice versa.
- The company should provide Contingency Plan in case of any disaster/emergency i.e. to save the valuable documents/mail from theft/fire/rain etc. Moreover, in case of computer system failure (tracking facility) the backup plan is required (business continuity plan).

This advertisement is also uploaded on the websites of PPRA (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk). Bank will not be responsible for any cost incurred in submission of applications. Incomplete/ conditional applications will not be accepted. Prequalification documents are immediately available after date of publication, free of cost against written request through email at procurement@bop.com.pk on any working day (Monday to Friday) between **09:00 AM to 05:00PM** up to **09-11-2021**.

Applications complete in all respect should be reached on the address given below & be dropped in a Bid Box available/ placed for the purpose, in sealed envelopes not later than **11:00AM** on **10-11-2021**. Applications will be opened on the same day i.e. **10-11-2021** at **11:30AM** in the presence of applicants or their authorized representatives who wish to attend the process.

Applicants will be informed in due course about the result of the evaluation of applications.

Head Centralized Procurement
The Bank of Punjab, Head office 10-B, Block E-II,
Main Boulevard, Gulberg-III Lahore
Tel: 042-35784094 & 35783670
Email:- procurement@bop.com.pk